

Sub – Divisional Magistrate (Dzongu)

PHOTO-

NAME- Shri Tshering Dorjee Bhutia

CONTACT-NA

SUCCESSION LIST-

SL NO.	NAME	FROM	TO
1.	Mr Jigme Dorjee Bhutia	2013	March 2014
2.	Shri Gyatsu Pega	March 2014	August 2014
3.	Shri Tshering Dorjee Bhutia	August 2014	TILL DATE

The office of the Sub – Divisional Magistrate is the in-charge of overall administration within the Sub Division. The SDM/Dzongu works under the Supervision of District Magistrate (North) Mangan & Reports him directly. The Office of G.V.A, RM&DD, C.D.P.O,SJE&WD A.C.F (Forest territory),Assistant Director HRDD, SBS Branch office , C.I.C,(NIC) are in are established in BAC//Building of Passingdang

Important Information about Dzongu Sub Division.

1. Dzongu Sub Division comes under District Collector's/Magistrate office, Mangan.
2. Dzongu Sub Divisional Office has been set up in Block Administrative Centre building, Passingdang, upper Dzongu. From September, 2013. The office was formally inaugurated by Shri Sonam Gaytso Lepcha Hon'ble Minister, Power &Energy, Cultural Affairs Deptt, Govt of Sikkim on 8th October,2013 in the presence of Distt Collector (North)Mr. C.P. Dhakal SDM /Dzongu & Gram Panchayats, Zilla Panchayats of 7 GPUs of Dzongu & Pubic & Officers & Staff of Sub Divisional office.

3. Location

The office has been established in the B.A.C Building of RM&DD at Passingdang, upper Dzongu, North Sikkim, from 1st September 2013. It is located at a distance of 8km from District Administrative Center,Pentok,Mangan,North Sikkim and 70km from the Capital of State i.e Gangtok,East Sikkim.

5. Territorial Jurisdiction of Sub Division Office Dzongu

Vide state Govt. notification no 66/56/LR&DMD/ACQ DATED 27.08.2013, the territorial jurisdiction of Dzongu Sub Division Office has been covered the following VLO circles and revenue blocks:

Name of circle

Name of Revenue Blocks

1. Passingdang

- i. Lingthem

- ii. Salim Pakyel
- iii. Tingbong
- iv. Lingzya
- v. Pentong
- vi. Lingdem

2. Hee Gyathang

i. Lingdong

- ii. Hee Gyathang
- iii. Goan Samgdong
- iv. Barfok

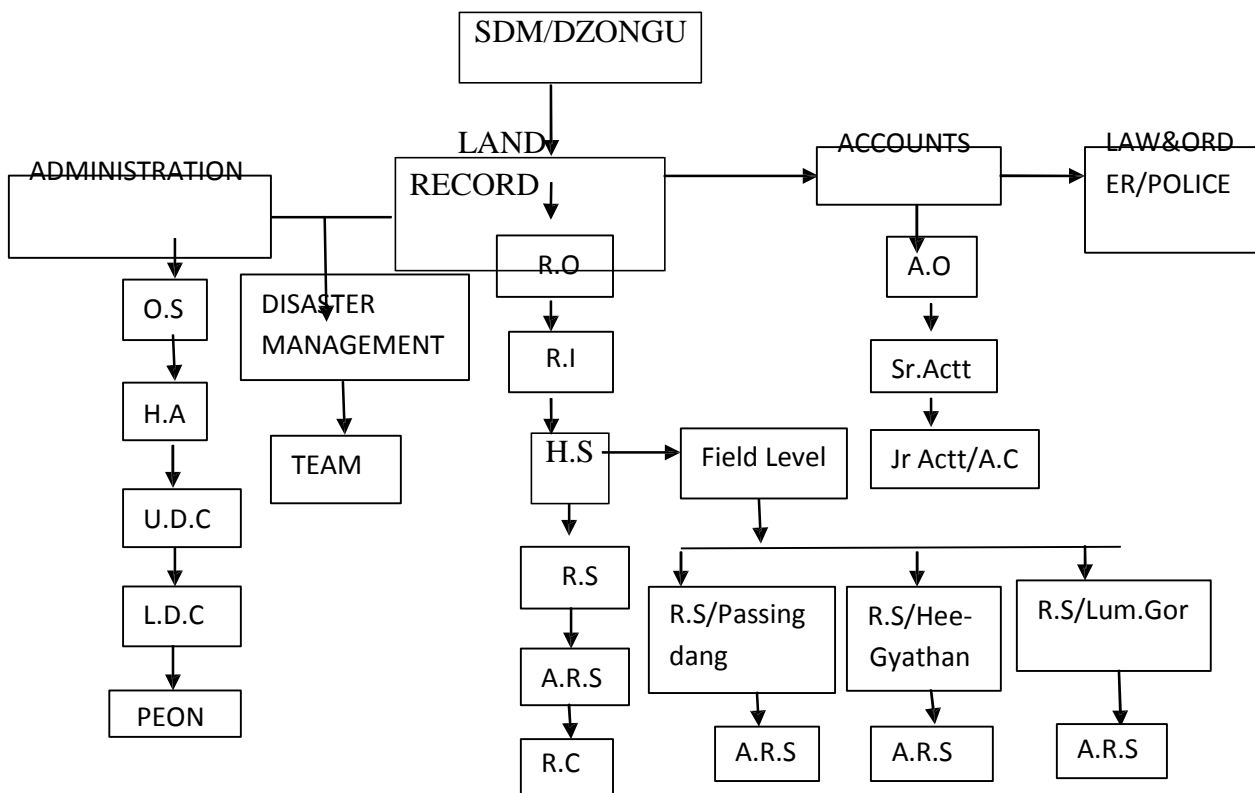
3. Gor

- i. Gor Taryang
- ii. Sangtok Sagyong
- iii. Lum

6. Dzongu Sub Division has 3 Entry Post with Police out post:-

- 1. Sangkalang Police out post
- 2. Phidang Police out post.
- 3. Bring Bong check post.

PROPOSED ORGANISATIONAL STRUCTURE OF SDM OFFICE



PRESENT STATUS OF MANPOWER AT S.D.M OFFICE DZONGU NORTH SIKKIM.

1. S.D.M	01
2. O.S	NOT POSTED YET
3. H.A	01
4. UDC/LDC	NOT POSTED YET
5. OFFICE PEON	01
6. SAFAIKARMACHARI	01
7. R.O	NOT YET POSTED
8. R.I	NOT YET POSTED
9. R.S/ FIELD LEVEL	04
10. A.R.S	03
11. R.C	NOT YET POSTED
12. A.O/ACCOUNTANT/Jr Acct	NOT YET POSED
13. S.D.P.O OFFICE	NOT YET ESTABLISH

PRESENT STATUS OF OFFICERS/STAFFS (SDM) DZONGU

SL.N O	NAME	DESIGNATION	CONTACT NUMBER
1.	Mr Jigme Dorjee Bhutia.	Sub-Divisional Magistrate	9434870107
2.	Mr Phurzang Lepcha	Head surveyor	
3.	Mrs Tashi Ongmu Lepcha	Revenue surveyor	9475714105
4.	Miss Lakden Lepcha	R.S (Passingdang Revenue Circle)	9593371948
5.	Miss Rosila Tamang	A.R.S (Passingdang Revenue Circle)	9647794366
6.	Mr Jebu Lepcha	R.S (Lum- Gor Revenue Circle)	9932053678
7.	Mr Sonam Thendup Bhutia	A.R.S (Lum- Gor Revenue Circle)	8967034971
8.	Mr Karma Sonam Bhutia	R.S (Hee -Gyathang Revenue Circle)	9434447559
9.	Mr Sonam Palzor Lepcha	A.R.S.(Hee-Gyathang Revenue Circle)	9635614872
10.	Miss Eyemit Lepcha	Peon	8967035076
11.	Mrs Cheynamo Lepcha	Safaikarmachari	9593989373
12.	Mr Kenzang Lepcha	Driver	9474768195
13.	Mr Sonam Wongchuk Bhutia	Head Assistant	7407182709

Achievements.

1. Created Infrastructures in the newly set up S.D.M office (Dzongu). The proposals have been put forward for posting of required manpower in the sub div. Office. H/S, R/S & ARS & a H/A have already been posted
2. Issuing Public Documents like Tribal Certificate, Income Certificate, Employment Cards, unmarried certificates etc. as empowered.
3. Verification of different types of damages caused to the private properties by natural Calamities & reported to the District Magistrate, Verification of the landed properties acquired by the Govt for the public purpose through Head Surveyor/ R.S. /ARS.
4. Supervision of special summary revision of Electoral Rolls 2013.
5. Maintain Law & Order within the Sub- Division at the time public meeting Melas,etc. were held
6. Attended trainings in disaster management conducted by National Disaster Management Authority & State Disaster Management Authority .Preparation of disaster management plan on the basis of Incident command system (ICSS) under way for the sub division. Generated awareness amongst the public on disaster preparedness.

FUTURE PLAN

Under National Flagship Program called National Land Records modernization programme (NLRMP) with the objective to completely computerize, digitize & modernize land records, cadastral maps and other property related documents enabling Sub Divisional officer to render quick & prompt services to land owners and public, the Sub- Division office of Dzongu has already initiated steps to be taken for setting up infrastructure in the office in this regard. Already there is sub divisional level NLRMP Implementing committee has been set up by the LRM&DMD as under-:

1. SDM- Chairman
2. DIO(NIC)- Member
3. GVA- Member
4. RO- Nodal Officer
- 1) Validation of land records and cadastral map generated through modernisation and digitization process. Land record cadre officers are to put on work to complete the process.
- 2) Validation testing and acceptance of various software developed by NLRMP technical team.
- 3) Finalisation of modernization, digitization, data achieving and software development.
- 4) To ensure all important legal as well as technical steps are included in designing the service delivery mechanism.
- 5) Nodal officer to keep continuous touch with state NLRMP for smooth implementation.
- 6) Meeting of the committee every quarter to review the process of NLRMP implementation in his jurisdiction.

Miss Lakden Lepcha R.S Passingdang circle has already been trained in tools and software relating to Bhunaksha cadastral map digitisation and updation.

1. Therefore future plan is to have fully computerised the Land records, registration, mutation and updation of digitised maps and issue computerised maps to the Land owner simultaneously with mutation.
2. Single window system to be introduced for quick service to the people
3. Disaster Management plan to be prepared for the sub division.
4. Required infrastructures to be created for smooth functioning of sub div. Office.

Field level offices

Sub Division Office Dzongu consists of three Circles:

1. Gor circle:

Gor circle covers three revenue blocks viz, **Gor Taryang, Sangtok Sagyong and Lum Lyingtang**. The circle has Revenue surveyor and Assistant revenue surveyor who perform the revenue collection, verification of plots, landed properties and other properties for registration, mutation and acquisition. The verification works sanction under Natural calamity fund. The affected sites, places, landed properties houses, buildings, standing crops caused by natural calamities are verified at VLO Level in case of the revenue blocks under Gor. Verification is conducted for the purpose of issue of various certificates at the VLO level. Maintain land records of Gor circle.

2. Hee Gyathang circle:

This circle covers four revenue blocks viz, **Lingdong, Barfok, Hee Gyathang and Gnon Sangdong**. Village Level Office is situated at Hee Gyathang. Revenue surveyor and Assistant revenue surveyor has been appointed to collect land revenue and verification for registration & mutation and acquisition. The verification works to be carrying on for relief measure during natural calamities. Verification of landed properties and other properties for the purpose of issuing different certificates are carried out at VLO level for Hee Gyathang circle. Maintains the land records of revenue blocks under Hee Gyathang.

3. Passingdang circle:

Passingdang circle covers six revenue blocks namely **sakyong Pentong, Lingzya, Lingdem, Tingvong, salim Pakyel and Lingthem**. Two revenue surveyor and Assistant revenue surveyor runs the office. They perform the task of collecting revenues and conduct verification for registration, mutation and acquisition of landed properties within Passingdang circle. The works sanctioned under natural calamity fund are to be verified by the revenue officials at the VLO level within Passingdang circle. The landed properties houses, buildings and other infrastructures within the revenue blocks of Passingdang are verified at the VLO level before releasing relief measure and for immediate restoration of infrastructure at the time of natural calamities. Issuing of different certificates is to be based as per the report of revenue officials at the VLO level within Passingdang circle. Land records are maintained at the VLO Passingdang circle.

LR&DMD website: <http://ssdma.org>